

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND

Colfax, Louisiana

FINANCIAL STATEMENTS AND AUDITORS' REPORT

For The Year Ended December 31, 2013

**THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana**

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INDEPENDENT AUDITOR'S REPORT

Honorable Danny Willet., Louisiana State District Judge
Thirty-Fifth Judicial District Court-Expense Fund
200 Main Street, Suite 202
Colfax, Louisiana 71417

Report on the Financial Statements

I have audited the accompanying financial statements of the Thirty-Fifth Judicial District-Expense Fund as of and for the year ended December 31, 2013, and the related notes to the financial statements. These financial statements collectively compromise the Thirty-Fifth Judicial District-Expense Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the presentation and fair representation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also involves evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

As discussed in Note 1, the financial statements present only the financial transactions of the Expense Fund, administered by the Thirty-Fifth Judicial District Court, a component unit of the Grant Parish Police Jury and do not purport to, and do not, present fairly the financial position of the Grant Parish Police Jury, as of December 31, 2013, and the changes in fund balance for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Thirty-Fifth Judicial District-Expense Fund as of December 31, 2013, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated March 23, 2014 on my consideration of the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting and my test of its compliance with certain provisions of laws, regulations, contracts and agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Thirty-Fifth Judicial District's Expense Fund internal control over financial reporting and compliance and should be read in conjunction with this report in considering the results of my audit.



Paul Dauzat
Certified Public Accountant

March 23, 2014

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana

STATEMENT OF NET POSITION
December 31, 2013

ASSETS

| | |
|---------------------------|--------------|
| Cash and Cash Equivalents | \$ 166,969 |
| Investments | 27,673 |
| Accounts Receivable | <u>9,846</u> |

| | |
|---------------------|----------------|
| Total Assets | <u>204,488</u> |
|---------------------|----------------|

LIABILITIES

| | |
|------------------|--------------|
| Accounts Payable | <u>1,645</u> |
|------------------|--------------|

| | |
|--------------------------|--------------|
| Total Liabilities | <u>1,645</u> |
|--------------------------|--------------|

NET POSITION

| | |
|------------|----------------|
| Unassigned | <u>202,843</u> |
|------------|----------------|

| | |
|---------------------------|--------------------------|
| Total Net Position | <u><u>\$ 204,488</u></u> |
|---------------------------|--------------------------|

See Accompanying Notes To Financial Statements

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
For The Year Ended December 31, 2013

REVENUES

| | |
|---------------------------|----------------|
| Fines and Fees | \$ 54,825 |
| State of Louisiana | 22,123 |
| Child Support Collections | 54,261 |
| Miscellaneous Income | 356 |
| Interest Income | 179 |
| | <hr/> |
| Total Revenues | 131,744 |

EXPENDITURES

| | |
|-------------------------------|----------------|
| Current | |
| Telephone | 7,657 |
| Library & Subscriptions | 16,009 |
| Contract Labor | 29,217 |
| Supplies | 11,119 |
| Seminars, Meetings, Education | 810 |
| Professional Fees | 24,263 |
| Meals & Entertainment | 672 |
| Miscellaneous | 128 |
| Repairs and Maintenance | 63 |
| Insurance | 26,279 |
| Travel | 5,189 |
| | <hr/> |
| Total Expenditures | 121,406 |

| | |
|-------------------------------|--------|
| CHANGE IN NET POSITION | 10,338 |
|-------------------------------|--------|

| | |
|---------------------------------------|----------------|
| Net Position-Beginning of Year | 192,505 |
|---------------------------------------|----------------|

| | |
|---------------------------------|-------------------------|
| Net Position-End of Year | <u>\$202,843</u> |
|---------------------------------|-------------------------|

See Accompanying Notes To Financial Statements

THIRTY-FIFTH JUDICIAL DISTRICT EXPENSE FUND
Colfax, Louisiana

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
Budget (GAAP Basis) and Actual
For The Year Ended December 31, 2013

| | Original Budget | Final Budget | Actual | Variance Favorable (Unfavorable) |
|---------------------------------------|----------------------------|-------------------------|-------------------|---|
| REVENUES | | | | |
| Fines and Fees | \$ 110,000 | \$ 110,000 | \$ 109,086 | \$ (914) |
| State of Louisiana | 10,000 | 10,000 | 22,123 | 12,123 |
| Miscellaneous | - | - | 356 | 356 |
| Interest | 200 | 200 | 179 | (21) |
| Total Revenues | <u>120,200</u> | <u>120,200</u> | <u>131,744</u> | <u>11,544</u> |
| EXPENDITURES | | | | |
| Current | | | | |
| Telephone | 8,000 | 8,000 | 7,657 | 343 |
| Library & Subscriptions | 22,000 | 22,000 | 16,009 | 5,991 |
| Contract Labor | 12,000 | 12,000 | 29,217 | (17,217) |
| Supplies | 8,000 | 8,000 | 11,119 | (3,119) |
| Repairs & Maintenance | 2,500 | 2,500 | 63 | 2,437 |
| Seminars, Meetings, Education | 2,500 | 2,500 | 810 | 1,690 |
| Professional Fees | 24,500 | 24,500 | 24,263 | 237 |
| Meals & Entertainment | 750 | - | 672 | (672) |
| Insurance | 30,000 | 30,000 | 26,279 | 3,721 |
| Miscellaneous | 500 | 500 | 128 | 372 |
| Capital Expenditures | 2,500 | 2,500 | - | 2,500 |
| Travel | 9,500 | 10,250 | 5,189 | 5,061 |
| Total Expenditures | <u>122,750</u> | <u>122,750</u> | <u>121,406</u> | <u>1,344</u> |
| CHANGE IN NET POSITION | (2,550) | (2,550) | 10,338 | 12,888 |
| Net Position-Beginning of Year | <u>192,505</u> | <u>192,505</u> | <u>192,505</u> | <u>-</u> |
| Net Position-End of Year | <u>\$ 189,955</u> | <u>\$ 189,955</u> | <u>\$ 202,843</u> | <u>\$ 12,888</u> |

See Accompanying Notes To Financial Statements

**THIRTY-FIFTH JUDICIAL DISTRICT-EXPENSE FUND
NOTES TO FINANCIAL STATEMENTS**

For The Year Ended December 31, 2013

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Reporting Entity

The Thirty-Fifth Judicial District was established under the laws of the State of Louisiana for the purpose of creating a State District Court having jurisdiction over Grant Parish, Louisiana. The District receives fees and other costs which are assessed from persons participating in the Judicial process. The Judicial Expense Fund was established to account for the receipt of these revenues. The revenues collected may be expended for any purpose to supplement the proper administration of the Court or the Office of the Judge.

The accompanying financial statements present the financial transactions of the Thirty-Fifth Judicial District Expense Fund, a fund administered by the Thirty-Fifth Judicial Court, which is a component unit of Grant Parish Police Jury. The financial statements are not intended to present financial position and results of operations for the Judge's Office, the Thirty-fifth Judicial District or the Grant Parish Police Jury.

Basis of Presentation

The accompanying financial statements of the Thirty-Fifth Judicial Expense Fund have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for established governmental accounting and financial reporting principles. The Thirty-Fifth Judicial District-Expense Fund has not adopted Governmental Accounting Standard Board Statement No. 34, Government-wide financial statements. The financial statements represent the specific fund and not the overall government. The financial statements follow the requirements established for fund financial statements.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Fund Accounting

The Thirty-Fifth Judicial District-Expense Fund is organized and operated on a fund basis whereby a self-balancing set of accounts is maintained that comprises its assets, liabilities, fund equity, revenues and expenditures.

**THIRTY-FIFTH JUDICIAL DISTRICT-EXPENSE FUND
NOTES TO FINANCIAL STATEMENTS**

For The Year Ended December 31, 2013

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting related to the timing of the measurements made, regardless of the measurement focus applied. The Expense Fund is accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recognized when it becomes both measurable and available, and expenditures are recognized when a liability has been incurred. Available means collectible within the current period or within sixty days after year end.

Budgets

Budgets are prepared annually by the Judicial District staff and approved by the District Judge. Any necessary amendments are approved prior to the end of each year. Amended budgets are prepared and approved in the same manner as the original budget.

Capital Expenditures

The Expense Fund does not capitalize expenditures for property and equipment and therefore, does not recognize depreciation expense in the financial statements. The capital expenditures are expensed at the time of purchase.

NOTE 2 CASH AND INVESTMENTS

At December 31, 2013, cash and cash equivalents (book balance) totaled \$ 166,969. The collected bank balance of \$ 170,324 was fully insured by the Federal Deposit Insurance Corporation at December 31, 2013. Investments consisted of a certificate of deposit in the amount of \$ 27,673 and is fully insured.

NOTE 3 RECEIVABLES

Accounts receivable at year end totaled \$ 9,846. Receivables consist of amounts due from state and local governmental agencies and considered fully collectible.

NOTE 4 SUBSEQUENT EVENTS

Management has evaluated subsequent events through March 23, 2014 which is the date the financial statements were available to be issued. There were no events that required disclosure.

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Danny Willet, Louisiana State District Judge
Thirty-Fifth Judicial District Court-Expense Fund
200 Main Street, Suite 202
Colfax, Louisiana 71417

I have audited the financial statements of the Thirty-Fifth Judicial District-Expense Fund as of and for the year ended December 31, 2013, and the related notes to the financial statements and have issued my report thereon dated March 23, 2014. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Thirty-Fifth Judicial District-Expense Fund's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Thirty-Fifth Judicial District-Expense Fund's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management and others within the entity, and government entities and is not intended to be and should not be used by anyone other than these specified parties.

Purpose of This Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Paul Dauzat
Certified Public Accountant
March 23, 2014

**THIRTY-FIFTH JUDICIAL DISTRICT
EXPENSE FUND
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended December 31, 2013**

I have audited the financial statements of the Thirty-Fifth Judicial District-Expense Fund as of and for the year ended December 31, 2013, and have issued my report thereon dated March 23, 2014. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of and for the year ended December 31, 2013 resulted in an unqualified opinion.

Section I - Summary of Auditor's Reports

Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness

☐

Yes

☒

No

Significant Deficiencies

☐

Yes

☒

No

Compliance

Non Compliance Material to Financial Statements

☐

Yes

☒

No

Section II - Financial Statement Findings

There were no Financial Statement findings or questioned costs.

**THIRTY-FIFTH JUDICIAL DISTRICT
EXPENSE FUND
SCHEDULE OF PRIOR YEAR FINDINGS
For the Year Ended December 31, 2013**

There were no prior year findings for the year ended December 31, 2012 to report on.